



Role Profile

Premier League Primary Stars Officer

Role Reports To: Schools Manager

Role Purpose: The Premier League Primary Stars Officer is a key position in the delivery of a successful Aston Villa Premier League Primary Stars project, as we actively seek to increase our schools offer.

The Premier League Primary Stars Officers will lead the delivery on all aspects of Premier League Primary Stars, covering several areas of the national curriculum including physical education, numeracy, literacy, health, and enterprise. The post holder will also have a responsibility to mentor teachers during their engagement with the Primary Stars project, with a view to increasing their confidence in delivering high quality PE lessons.

Main Responsibilities and Accountabilities

- Deliver high quality lessons across the national curriculum using Premier League Primary Stars and Aston Villa branding to engage learners
- Mentor and support teachers throughout the 10-week duration of each PL Primary Stars project, to increase their confidence and skills in delivering high quality physical education lessons
- Lead the content design and delivery of collapsed curriculum days at schools and at Villa Park
- Delivery of a high quality extra-curricular programme, linking male and female players in to the Aston Villa player pathway
- Work with schools to monitor and measure the impact of PL Primary Stars activities on pupils and teachers
- Support the ongoing development of PL Primary Stars lesson resources creating new content and lessons with the support of the Schools Manager and Workforce Development Officer
- Always lead by example by creating exceptional session delivery plans and delivering to the highest standards
- Support the PL Schools Manager in liaising with schools to set session delivery plans and ensure that individual school requirements are met in terms of planning and assessment
- Support the Schools Manager with the completion of monitoring, evaluation and impact report requirements
- Take responsibility on your sessions and activities for critical business functions such as human resources, health and safety, safeguarding, and equality and diversity ensuring compliance with Aston Villa Foundation policies, legislation and best practice
- Any other reasonable duties and responsibilities which your manager or another senior officer of the Club asks you to perform

Key Skills & Experience

- Minimum of 3 years' experience working in a school and/ or community sports organisation
- A university degree or equivalent higher education qualification
- Experience delivering multi-sport activity and education-based interventions within schools
- Organisation, execution and delivery of school sports programmes
- Experience in mentoring and supporting staff and volunteers in a coaching or education capacity
- Minimum FA Level 2 coaching qualification, with other NGB coaching qualifications desirable
- Ability to develop and implement high quality, varied and creative educational projects and activities
- Creative thinker with entrepreneurial spirit
- A valid first aid and safeguarding qualification
- A full driving license valid in the UK
- You will be required to undergo an enhanced DBS check and sign up to the online DBS update service.

Aston Villa Football Club is an inclusive institution that provides a welcoming environment to supporters, the local community, customers, employees, contacts and competitors. We want to ensure that the Club and all its subsidiaries are free from discrimination of any kind, embracing all regardless of age, race, disability, gender reassignment, pregnancy and maternity, sexual orientation, marriage and civil partnership, sex (gender), religion or belief.